

**LANREATH PARISH COUNCIL**  
**Minutes of Parish Council Meeting held on 17<sup>th</sup> March 2020**

**Present:** Mr P Seaman – Chair, Mr R Pugh (County Councillor), Mrs E Lee, Miss J Tamblyn. Miss S Cave, Mr P Bartram

The Chair welcomed everyone to the Parish Council Meeting. There were no declarations of interest.

**1. Apologies**

PCSO Cocks, Mr P Meatyard, Mr D Pugh, Mr J Williams, Mr S Bird

**2. Public Participation**

Attending Members of the public were welcomed to the meeting. The Chair was handed a letter from the residents of Rally Close. The Chair explained the procedure for Public Participation and read through the agenda items for the meeting.

**3. Minutes of meeting held on 18<sup>th</sup> February 2020**

Mrs E Lee proposed that the minutes be accepted. This was seconded by Mr P Bartram. The minutes were signed by the Chair.

**Minutes of Extraordinary Meeting held on 24<sup>th</sup> February 2020**

Mrs E Lee proposed that the minutes be accepted. This was seconded by Miss S Cave. The minutes were signed by the Chair.

**4. Matters Arising**

- Parish Council vacancy – The Chair welcomed to Steve Bird to the Parish Council although he was unable to attend the meeting.
- Drains below Bury Down – The Chair advised that had been in contact with the owner of West Park farm land and that the owner had undertaken to review the documents of title associated with the land to establish whether they provide any information regarding the ownership of the Bury Down lane.
- Village toilet – Mr D Northcott has been contracted to supply the required cleaning services.
- Community garden- The Chair reported that a cheque for £100 had been received from the owner of the community garden, Mr C Andrew, towards the cost of the new fence. Mr P Bartram reported that the 'Dog-fouling' notices had been posted at the entrance to the garden.
- Punch Bowl – The Planning Application for the refurbishment of the Inn has yet to be validated and entered on the planning portal. It is understood that validation is awaiting the submission of a report on a recent bat survey.
- Millennium building weathervane – fund raising continues although Mr P Meatyard was unable to attend to provide an update on progress.
- Horse chestnut tree – Millennium Green – one quote has been received for raising the canopy of the tree, the Chair will seek a second quote.
- Hedge damage – Bogga Mill/Trefrawl – nothing new to report
- Football pitch – the Chair reported that the Pre-application advice submitted by Cornwall Council's Housing Delivery Team for the development of less than ten affordable houses on the land adjacent to the village hall is still under review by Cornwall Planning and Sustainable Development.

- Parish Clerk vacancy - the Chair reported that one application and one enquiry had been received to date and that the application period will close at noon on the 31<sup>st</sup> March. Until a new Clerk can be appointed the Chair will also act in the capacity of unpaid Clerk to the Council.
- Defibrillator – The Chair reported that the issue with the access code for the electronic key-pad had been rectified and the key-pad has been reset with the correct code.
- Dog waste bin – Village Hall car park Mr R Pugh reported that due to pressure of other Council business he had not been able to follow up on this with Cornwall Council but would do so.

## **5. Correspondence**

All correspondence was noted and the Chair read out the letter received from the Residents of Rally Close at the start of the meeting.

## **6. Planning**

PA19/11003 - Demolition of existing car port and construction of single storey extension to property with attached garage and utility space. The Haven Lanreath Looe Cornwall PL13 2NX - Revised plans. Mr R Pugh queried who had requested Parish Council comment as the Planning Application had been Approved by the Parish Council in January. The Chair advised that the invitation to comment on the revised Plans had been received from Planning and Sustainable Development. The revised plans were reviewed and the lower roof heights for the garage and the utility area proposed in the revised plans were noted. Miss S Cave proposed that this be APPROVED. This was seconded by Mrs E Lee and agreed by all present.

It was noted that a pre app, reference PA20/00376, has been submitted for the change of use of a barn to two houses at South Park Farm has been submitted.

## **7. Climate Change**

Miss S Cave reported that she had attended the Localism Climate Change Workshop in Liskeard on the 29<sup>th</sup> February and met with other community bodies that were making progress on the installation of car charging points and learnt of a recycling group called Terra Cycle that provides a community collection service for hard-to-recycle waste free of charge. It was agreed that Miss S Cave should follow up on the community contacts that she had made during the workshop to gain more information on these initiatives.

## **8. Risk Assessment**

The Chair reported that due to the recent requirement for him to undertake the duties of Clerk to the Council he had not made any progress with completing the draft risk assessment but remained committed to do so.

## **9. COVID-19**

### **Council Business**

It was agreed that following the most recent Government advice on the avoidance of unnecessary social gatherings, further open Parish Council meetings will be suspended. Contingencies for the maintenance of Parish Council business were discussed noting that under current regulations, the business of the Parish Council can only be conducted at a physical meeting, which must be quorate. There is currently no provision to conduct Parish Council meetings by Skype or other conferencing system or for voting on agenda items by email, telephone or other remote means. It is anticipated that regulatory provision for alternative methods of conducting Parish Council meetings may be forthcoming in the near future and the Chair will keep the Parish Council and the public informed.

It was agreed that the public toilet should remain open but with a more stringent cleaning protocol as it provides handwashing facilities for the community as well an essential toilet facility for those working in the community shop and P.O.

### **Community support for those self-isolating**

The Parish Council was informed that a COVID 19 support group had been set up and was being administered by Lanreath Community Spirit. Information on accessing the support group will be promulgated on the Community Spirit Facebook page and by a flyer to be included with the next addition of the Lanreath Lifestyle. The Chair agreed to provide a list of addresses in the Parish not receiving a delivered copy of the 'Lifestyle' so that these could be leafletted separately. It was agreed that the details of the COVID 19 support group would also be made available on the Lanreath Parish Council website.

### **10. Finance**

Clerks salary and expenses	£274.40
Village toilet cleaning service D.Northcott	£100.00
Village Hall (Extraordinary Meeting)	£ 16.00
D Hilton	£ 10.00
D Hilton PAYE	£ 63.60
Lanreath Amenities Group (Lifestyle)	<u>£ 57.50</u>

**Total payments** £521.50

Bank Balance	
Deposit A/C 07083384	£2602.17
Current A/C 00105609	£ 754.81
Millennium A/C 0605962	£ 2.24
	<u>£2602.17</u>

Mrs E Lee proposed that the cheques be paid on block and £1000 be transferred. This was seconded by Miss S Cave and agreed by those present.

Bank mandates for change of signatories and mailing address following the resignation of the Clerk to the Council were signed by Mrs E Lee and Miss S Cave.

### **11. County Councillor's Report**

Cllr Pugh reported that the Lanreath bus time table was available on line and printed copies of the timetable would be available soon. The new service will start on the 29<sup>th</sup> March and the service will run from Looe to Liskeard via Pelynt, Lanreath and Trago Mills. There will be two outbound and two inbound services Monday to Saturday inclusive.

### **12. Parish Problems**

None reported

### **13. Any Other Business**

Nil

### **14. Public Participation**

There was an extensive period of discussion centered around the contents of the of the letter submitted by the residents of Rally Close, a copy of which had been sent to the Senior Development Officer of Cornwall Planning. The letter raised a number of objections to the development of any new housing on the plot of land currently up for sale adjacent to the Village Hall and Rally close, that includes the football pitch. The Chair advised that since learning that the land was up for sale, the efforts of the Parish Council had been focused on trying to

preserve the football pitch as a community facility. Ms Sarah Johns expressed the view that the Parish Council should have engaged with the community, as soon as it was apparent that the land was up for sale, to register the area as a Community Asset and to provide time for the necessary capital to be raised to purchase the entire plot of land for the community. The Chair advised that the process for conferring a community right to bid required the land to be registered as an Asset of Community Value prior to the land being put up for sale so was not an option in this instance. Mrs Linda Libby stated that, in her opinion, the planning process seemed to be proceeding at an accelerated rate given that the planning application for their property had taken three years to complete. The Chair responded that at this stage, what had been submitted was a Pre-application planning advice only. If Cornwall Council's Housing Development Team received favourable advice from Cornwall Planning they have committed to engaging with the Parish Council and the community before submitting a Planning Application. Ms Sarah Johns expressed the view that the Parish Council were out of touch and not aware of issues of concern to the Community. The Chair responded that two of the Parish Councillors lived in the village and were closely involved with the village community and community groups. In addition, the telephone numbers of the parish councillors were published in the Lanreath Lifestyle and the Parish Council website provided a 'contact us' facility should a member of the community wish to raise issues of concern.

**15. Date and time of next meeting**

To be advised

The meeting closed at 21.50