

LANREATH PARISH COUNCIL MEETING MINUTES

Date of Meeting

18 June 2024 commencing 19.30

Present

Cllr Sandie Christiansen, Cllr John Gundry, Cllr David Heard – Vice-Chairman (Chairman for this meeting), Cllr Shelley Honeyman, Cllr Stephanie Vickery, Mrs Rebecca Warren - Clerk

Two members of the public.

The Vice-Chairman opened the meeting and welcomed everyone.

1. Apologies

Cllrs Peter Bartram, Sue Cave, and Peter Seaman - Chairman.

2. Members of the Public are invited to address the Council

PCSO Cocks had sent in a written report which the Clerk had circulated:

“Please accept my apologies for my non-attendance at this month’s Parish Council meeting.

From 01/05/24 – 31/05/24 there were 2 criminal damages. Please remain vigilant, beware of Cold Callers offering various services inc. gardening and roofing and make sure you are signed up to D & C Alert.

Numerous patrols have been conducted around the Parish and all was found to be in order.

As I have informed Rebecca I am away until 5 July so if there are any questions or matters arising for my attention I will answer on my return.”

Vice-Chairman invited the two members of the public in attendance to address the meeting.

They expressed their concerns about unauthorised building in the Parish and particularly at Penadlake where a house has been built without any planning consents. The roof has been tiled, there is a gated drive, and a name has been put up – Rosethorn Farm. There was a delay in the works some time ago, so it may have been that enforcement stopped them, but then work recommenced and it seems to have been completed. About three weeks ago there were two people working on the interior for some two weeks. They stated that they had observed the site from the lane adjacent and the building is most definitely in their opinion intended as a residential property. The plot on which it has been built and surrounding land are owned by different members of the same family. A wooden fence with a gated access has been erected down a boundary with a neighbouring field.

Their concern was that this property had been built without any planning consent and that they and other local residents had therefore had no opportunity to consider plans or raise concerns about the location, disposal of foul water, etc. They had hoped that

the Parish Council had considered this at their last meeting, but they had been unable to access the minutes on line.

Vice-Chairman confirmed that this and two other unauthorised buildings in the Parish had been reported to Planning Enforcement at Cornwall Council a year ago, and that enforcement progress had been monitored thereafter. He read out the section of the May 2024 meeting minutes dealing with the matter. He confirmed that the property at Penadlake, and the others where all subject to enforcement investigation, and were each being dealt with in accordance with Planning Enforcement's staged process. Chairman had been very proactive in his efforts to ascertain at what stage each report had got to, and one (ref: EN23/00589) was at Stage 9 of the process as he had advised at the last meeting. Lanreath Parish Council had been pushing for resolution of these reports, and would continue to push Enforcement to deal with these long outstanding matters.

The report of the building at Penadlake (EN23/00334) was at Stage 4 when Chairman last requested an update, and he was continuing his efforts to get this dealt with, as the delays were a cause of concern to Councillors and Parishioners. Cty Cllr Martin had spoken to Planning Enforcement, but getting information was problematic due to Cornwall Council Planning Department's concerns about data privacy.

Members of the public stated that the vehicular access to the Rosethorn Farm site was potentially very dangerous due to the angle of it to the lane, and poor sight lines. This would have been addressed had Planning Permission been sought. They went on to state that another site of unauthorised building had been given a post code, and the name Pips View appeared on Google Maps. There is a caravan on this site, solar panels, and a post box – all without there being any planning permission.

They questioned why Pen Davas which had been granted retrospective permission, had not posted on their boundary a Planning Notice of their intention to apply. They further questioned why Pen Davas had been granted retrospective permission when they understood that the planning rules required that a barn be used for that purpose for ten years before an application for change of use could be considered. This meant that local residents were not informed of the application.

They then expressed concerns about a property which had been marketed for sale with a Dutch Barn that potentially could be developed. This would have implications for the rural environment, in particular the possibility of mature trees being taken down, and the possibility of stream running along the boundary being polluted as a consequence of the development process.

Regarding the access at Rosethorn Farm, Councillors queried whether Highways had been involved – and perhaps this is something that Enforcement will report to Highways for further investigation.

Both members of the public wanted the meeting to register their very real concerns about the unauthorised building and the possible detrimental impact this could have on the community, with creeping urbanisation of a rural area.

Vice-Chairman assured the meeting that the Parish Council was pursuing these matters, and was mindful of the issues. Planning Enforcement was under-resourced and it was dealing with hundreds of reports county-wide, hence the delays in dealing with these reports.

Members of the public then left the meeting.

3. Disclosure of Interests – none.

4. To approve the minutes of the meeting held on 21 May 2024

Cllr Gundry proposed that the minutes be approved, seconded by Cllr Honeyman and agreed. Vice-Chairman signed the minutes.

5. County Councillor's Report – none.

6. Matters Arising

- Unauthorised building in the Parish – enforcement progress

Chairman had emailed a report to Vice-Chairman. He had nothing new to inform the meeting regarding enforcement progress, and he had been advised of the concerns of the members of the public who had addressed the meeting earlier, having been copied in on a series of emails between them and Cllr Cave. On his return Chairman intends to ask for an update on all the reports to enforcement. In respect of EN23/00589 he anticipates a formal order will be issued over the next several weeks. PCSO Cocks is making enquiries with the Rural Crimes Officer regarding the use of razor wire in the countryside.

To be reviewed at the next meeting.

- Light for the path to the Village Shop

Chairman's email report – to be kept under review, and considered further prior to the return of dark evenings in the autumn.

- D Day 80 – 6 June 2024

Cllr Vickery reported that some £200 had been collected for a Veterans Charity as a result of events in the Parish commemorating the anniversary. The turnout for some events had been disappointing, but there had been a gathering at the Memorial in the Church grounds, where flowers had been placed and Cllr Gundry had addressed those gathered. Sadly, Cllr Toms had failed to attend. In future, Cllr Honeyman suggested, that Rev'd Allen should be invited to participate in such events. Cllr Vickery duly noted this, but advised that she recalled that he had been asked on this occasion, some time ago, and there was a service planned that would have prevented his attending.

Vice-Chairman thanked Cllr Vickery for her efforts.

- Lanreath Parish Council authorised bank signatories, and additional card and card reader authorisation

Clerk reported to the meeting that this was very nearly resolved, all necessary information/documents/equipment received and just awaiting Cllr Cave having the opportunity to access the online system. Clerk undertook to report further at the next meeting.

- Document Retention Policy

Vice-Chairman asked that this be deferred to the next meeting.

- Flooding B3359

Chairman reported in his email that he had not received a response to his email to Will Glassup, regarding works carried out. Vice-Chairman proposed that the Clerk be tasked with emailing Will Glassup requesting details of works carried out on the B3359 to remove/mitigate the flooding risk by the Bocaddon Turbine. Cllr Gundry seconded. Clerk so tasked.

- Works on the lane to Bocaddon by CORSERV – follow up of November 2023 meeting

Clerk reported that on 11 June Will Glassup had emailed to confirm that signage was on order. To be reviewed at the next meeting.

- Garden Group shed

Deferred to next meeting.

- Millennium Green signage – dog fouling problem

Chairman has ordered the signs and will collect and put up before the next meeting.

- Survey for Community Governance Degree course

Clerk has responded on behalf of Lanreath Parish Council.

- New benches for Millennium Green

Chairman will order before the next meeting.

- Repairs to play area seating roof

Defer to next meeting.

- Parking problems as reported to Cllr Cave

Chairman has this to review and will report to the next meeting.

Cllr Christiansen advised the meeting that inconsiderate parking by residents in Grylls Park is getting worse, and is potentially dangerous. In places the access is much reduced, those parking there should be mindful of this, and be aware that Ambulances and Fire Engines may not be able to get to properties.

7. **Correspondence** – All correspondence received via email unless otherwise indicated, all circulated by the Clerk, or Chairman to Councillors.

Cornwall Council

- Weekly planning lists
- Invitation to online Town & Parish Council Budget Update Briefing – 3 June – 13 May
- Minutes for East Sub-Area Planning Committee 13 May – 17 May
- Agenda for East Sub-Area Planning Committee 10 June – 30 May
- Town and Parish Council Bulletins – 31 May, 6 June
- Notification of postponement Local Council training session 13 June – 3 June
- Agenda for Strategic Planning Committee 13 June – 4 June
- Town & Parish Councils: Slides from Cornwall Council Finance Briefing 3 June – 5 June

- CAP, various: 14, 20, 24, 30, 31 May, 7 June

Other correspondence – any correspondence of community interest has been uploaded to the Parish website/linked to Facebook by Chairman and Cllr Gundry

- Rural Bulletins and Funding Digests: 9, 14, 21, 29 May, 4 June
- Police and Crime Commissioner's correspondence: 9, 13, 20, 21, 28 May, 3 June
- Reminder: Invitation to join Rural Villages Services Group – 9 May
- National Blue Badge Day of Action – 13 May
- CALC: The Good Councillors Guide – 16 May
- FW: safety of Lithium-ion Batteries and e-bikes and scooters – 20 May
- CALC: Out & About Open Surgery dates and venues – 16 May
- Visit Cornwall – 14 May
- CAB: Statistics for Your Area – 23 May
- CALC: News Round-Up – 23 May and 6 June
- Trelawny Benefice: thank you letter for donation – 24 May
- Lanreath Village Hall – letter of thanks – 26 May
- Cornwall Air Ambulance – letter of thanks – 30 May
- Email request for historical information (Chairman responded) – 30 May
- Diversity and Hate Crime Awareness Bitesize event 19 June – 3 June

8. New Councillors – co-option.

Clerk informed the meeting that the Notice of Vacancies has been published online and the deadline for applications is 5 July. To be considered at the next meeting.

9. Asset Inspection report

Cllr Honeyman reported that the dead tree and low fence had been removed from the Community Garden – but that the low fence may require replacement, Sandra Pipe had emailed an estimate – for consideration at the next meeting.

There had been some vandalism at the Community Garden, a small apple tree had been destroyed, the Ladybirds' mud kitchen damaged, and the Garden Group shed broken into. Although there were Facebook comments about it Cllr Honeyman did not know if it had been reported to the Police, which she will follow up. Clerk tasked with providing PC Ben Woodhead's details to Cllr Honeyman in the absence of PCSO Cocks.

Cllr Gundry stated that this is a nasty-sounding rash of unpleasantness, and needs to be reported to the Police.

Cllr Honeyman informed the meeting that the children's play area has a lot of weeds. Vice-Chairman will trimmer these before the next meeting.

10. Village Hall Report

Cllr Vickery reported that having had a Car Boot sale last weekend the Village Hall hopes to have more, to raise funds for the ongoing repair works at the Hall. Vice-Chairman asked if the Village Hall Committee had made progress with the possible set up of regular donations from Parishioners. Cllr Vickery will mention this at the next Village Hall Committee meeting.

11. Community Area Partnership (CAP) report

Vice-Chairman reported that the South East Cornwall CAP meeting that was scheduled for June had been postponed because of the General Election. He had attended several funding sub-committee meetings and dealt with funding applications as representative of Lanreath Parish Council. He gave some specific details regarding ranking of Levelling Up Funding grant applications, and reasoning behind prioritising those applications. Two such applications had been rejected on the basis that there was no possibility that they would be complete by the year-end deadline.

12. Climate Change

Cllr Cave had emailed that she had put a couple of links onto the Environmental page of the Parish website since the last meeting. In her absence report deferred to the next meeting.

13. Code of Conduct training record

Clerk reminded Councillors of their obligation to complete Code of Conduct training, and to advise her when they had done so, as she was required to maintain a record of those Councillors who had completed the training. She will re-send the Code of Conduct training link. So far only Cllr Gundry and Cllr Vickery have confirmed that they have completed the training.

She advised Councillors that there is a new edition of 'The Good Councillor's Guide' available via the NALC/CALC web sites. She will re-send access details.

14. Community Garden Access

Clerk confirmed that she had received, and circulated, a response from the new owner, and the annual rent had been paid to her. The new owner has no objection to steps being put in at the access – at the Parish Council's expense – provided they are not made of concrete. However there had been a comment from a Parishioner about steps making access difficult for parents with children in pushchairs. Councillors discussed the various options, and felt that perhaps wide shallow steps would be best, but to be deferred to the next meeting.

15. Financial Report

Clerk had circulated May bank statements, bank reconciliation, and Year End figures, together with full details of expenditure since the last meeting, and anticipated expenditure before the next meeting, for approval. She explained that the renewal of her SLCC membership exceeded the budgeted figure by £34 because it was based on her salary which had increased.

Vice-Chairman proposed approval of the Clerk's outlined payments and inter-account transfer request, seconded by Cllr Honeyman, and agreed by the meeting. Clerk so tasked.

16. Parish Problems

None.

17. Any Other Business

Cllr Vickery informed the meeting that there had been some enquiries about creating allotments in the village, perhaps at the green on Carlyon Close. Vice-Chairman said he felt that this was something that Lanreath Parish Council would be much in favour

of. Clerk will look through the archive documents to try and ascertain ownership of the green, and report to Cllr Honeyman before the next meeting.

Cllr Gundry volunteered to take minutes at the September meeting when the Clerk will be absent.

18. Public Participation – none.

19. Date and time of next meeting – Tuesday 16 July at 7.30 pm. Meeting closed at 8.58 pm.