

# LANREATH PARISH COUNCIL MEETING MINUTES

## Date of Meeting

15 October 2024 commencing 19.30

## Present

Cllr Peter Bartram, Cllr Sandie Christiansen, Cllr John Gundry, Cllr David Heard – Vice-Chairman, Cllr Shelley Honeyman, Cllr Peter Seaman – Chairman, Cllr Stephanie Vickery, Mrs R Warren - Clerk

One member of the public.

The Chairman opened the meeting and welcomed everyone.

## 1. Apologies

Cllr Sue Cave.

## 2. Members of the Public are invited to address the Council

PCSO Cocks reported to the meeting that in the period 1 to 30 September 2024 there had been two reported crimes in the Parish – one of harassment, and one of theft. He reminded the Councillors that he had emailed regarding the desperate need for additional volunteers for the Speed Watch groups locally. Anyone interested can contact PCSO Cocks or go online. Details are on the Parish Website. Training is given online, and there will be a taster session in Pelynt in due course.

He urged members of the Parish Council, and the wider community, to sign up for Devon and Cornwall Police Alerts – go onto their website for full details of how to do this.

Regarding the query about razor wire, he is still making enquiries and the land owner has made efforts to contact him. He will report further to the next meeting.

In response to a question, he confirmed that a new Tri-Service Safety Officer has been appointed to commence November 2024, based at Looe. He intends to invite her to the next Lanreath Parish Council meeting.

PCSO Cocks said that he is willing to attend local community events – just contact him with details.

He then left the meeting.

## 3. Disclosure of Interests – None.

## 4. To approve the minutes of the meeting held on 17 September 2024

Cllr Christiansen proposed that the minutes be approved. Seconded and agreed. Chairman signed the minutes.

## 5. County Councillor's Report – None.

## 6. Matters Arising

### • Unauthorised building in the Parish – enforcement progress

The Chairman advised the meeting that Enforcement enquiry EN23/00589 had been concluded and an enforcement notice issued, which is open to appeal until 28 October. If

an appeal is lodged, Cornwall Council website states that interested parties will be notified – which should include Lanreath Parish Council.

Regarding EN23/00334 the Chairman reported that he had not challenged the conclusion of the investigation as he considered that it was unlikely that such a challenge would be successful.

- **Works on lane to Bocaddon by CORSERV – follow up of November 2023 meeting**

Clerk has visited the site and was unable to confirm that the road markings have been repainted. She will seek clarification from Highways and report to the next meeting.

- **Garden Group Shed – reposition**

Completed.

- **Reposition of old bench on the Village Green**

The Chairman reported that a member of the family that originally dedicated the bench to a relative had asked if they could take possession of the old bench. Chairman proposed that their request be approved, seconded and approved.

- **Parish Online**

Cllr Gundry reported that he had hoped to sign up for a free trial but that this had proved problematic – there is an annual fee payable of £60. Having looked at what it offered – as set out on the home page of their website [www.parish-online.co.uk](http://www.parish-online.co.uk) he considered that it was much bigger than Lanreath Parish Council would need. Cornwall Council's online mapping facility and Google Earth cover the needs of the Parish Council. He therefore proposed that there be no further action in regards to Parish Online, seconded, and agreed.

- **Community Garden access rails costings**

Chairman reported that modular systems are available, but cost from £180 just for galvanised metal. He is awaiting a quote from Dunn & Dusted, for a safe and secure rail to be sited on the slope on the opposite side to the wall. Deferred to next meeting for further consideration.

- **PA24/04905**

Consultee Comments as approved at the 17 September Parish Council meeting were submitted to Cornwall Planning via the online portal by the Clerk on 18 September. Letter received from Chairman of the Village Hall Committee 3 October, had now substantially been submitted by him as a comment on the application via the Planning Portal. It was noted that although the Determination Date for this application was originally set for 10 October this application was still awaiting a decision.

- **Cost of removal of brambles from Community Garden**

Clerk reported that she was awaiting a quote for this from Dunn & Dusted.

- **Cost of repainting of the defibrillator box at the Millennium Building**

A Parishioner has kindly agreed to do this and paint has been ordered.

- **South West Hygiene Annual Duty of Care waste transfer notice**

This has been signed and filed by the Clerk.

**7. Correspondence – All correspondence received via email unless otherwise indicated, all circulated by the Clerk, or Chairman, to Councillors.**

**Cornwall Council**

- Weekly planning lists
- Town and Parish Councils Bulletins and Newsletters: 26 September, 4 October
- Clean Cornwall Newsletter: September – 9 September
- Agenda for East Sub-Area Planning Committee 30 September – 19 September
- Minutes for East Sub-Area Planning Committee meeting 30 September – 2 October
- CAP various: 10 September to 3 October

**Other correspondence** – any correspondence of community interest has been uploaded to the Parish website/linked to Facebook by Chairman and Cllr Gundry.

- Rural Bulletins and Funding Digests: 4, 10, 17, 24 September, 2, 3 October
- Police and Crime Commissioner's correspondence: 10, 13, 24, September, 1, 4, October
- NHS Cornwall Together – future services survey – 20 September
- Message regarding graves located in churchyard at Lanreath – 23 September
- CALC various: 10,11,13, 25 September, 1, 2, 4 October
- Allotment enquiry – 11 September
- PCSO Cocks – Looe Speedwatch Group volunteers – 30 September
- Cornwall Air Ambulance Appeal – 1 October
- Cornwall National Landscape October events – 1 October

**8. Cornwall Council Planning Training Event 19 September**

Cllr Gundry had attended this event, and his detailed report, and the slide pack from the event, had been circulated to all Councillors. He briefly described the main points of interest of the event. Chairman and Clerk will be attending the next Planning event on 7 November.

**9. Asset inspection report**

Cllr Honeyman reported to the meeting and photographs were provided of various locations in the village. There have been concerns reported regarding the state of the Public Toilets which had been reported to the cleaner. This will be kept under review. The chip board panel above the toilet door is rotting and requires replacement, as do the window, and the shop window next to it. In addition, the paper towel dispenser is broken and a new one is needed.

The old wooden bench that was around a tree near the shop is now rotten and the tree has been felled. Chairman has been in contact with the resident who initially arranged for the installation of the bench, and they are content for it to be disposed of. Cllr Honeyman said that she would attend to that. Her husband has removed the bagged garden and other waste from the Community Garden.

A question was raised about the clock in the Millennium Building – this requires a new mechanism and a Parishioner is investigating options.

There followed a discussion as to how best to deal with the rotting windows, and panel in the shop and toilet. Chairman proposed that he replace the panel with marine ply, and that he obtain 3 quotes for UPVC windows, and these can then be considered at another meeting. Seconded and agreed.

Chairman had obtained details of a suitable replacement paper towel dispenser for the toilet at a cost of £22.79 inclusive of VAT and delivery – he proposed that the Clerk should be tasked with ordering this and make payment from the unscheduled maintenance contingency. Seconded by Cllr Honeyman and agreed. Clerk so tasked.

## **10. Village Hall Report**

Cllr Vickery said that the Village Hall was seeking volunteers to assist with redecorating the Hall – which cannot be done until it has fully dried out after the roof repair. There are a number of events coming up – but not organised by the Village Hall Committee. A TV production company had agreed to pay to park their vehicles in the Hall car park for a few days, which would be a welcome addition to funds.

## **11. Community Area Partnership (CAP) report**

Vice-Chairman reported that he had attended the latest SECCAP meeting in Looe on 3 September. The Action Notes from the meeting had been emailed out and circulated to all Councillors by the Clerk. Vice-Chairman briefly mentioned some matters that were considered at the meeting – Tri-Services Safety Officer at Looe, A38 funding not available until 2030 from the Dept of Transport, Tamar crossing tolls to be increased, and disruption to the tunnel due to improvement works. The next meeting is in December.

Cllr Christiansen raised concerns about road closures to complete repair works on the landslip in Looe. There have been no specifics and it will be very disruptive for Parishioners needing to go in and out of Looe for whatever purpose. There is uncertainty as to whether the closures will affect the access to Millpool Car Park. Vice-Chairman will make enquiries of Looe Town Council and circulate his findings before the proposed closures are due to take place. These details can then be uploaded to the Parish website.

## **12. Climate Change**

Cllr Cave being absent, there was no report, save that Chairman confirmed that he had contacted the Saltash Red Bus organisation for details, which were still awaited. He will follow up.

## **13. Financial Report**

Payments approved 17 September, or before, and paid since the last meeting:

Replacement benches for the Millennium Green	£598
Dan Northcott	£114.50
Lanreath Amenities – fireworks donation	£200
Clerk's September salary and August tax	£536
D Hilton – PAYE advisor	£15
EDF – September invoice	£8.72
Lanreath Village Hall	£77
Dunn & Dusted	£110

Inter-account transfers have been completed totalling £1,520.36 - £500 from transfer approved at the June meeting, and £1,020.36 of £1,400 approved at the July meeting.

Awaiting invoices for Clerk's September tax (£48.40), and D Hilton's September invoice (£15) – all previously approved. Clerk has ordered a wreath from Royal British Legion – payment previously approved (£27.43).

Precept of £8,965 was received into the Parish Council's deposit account 9 September.

Outstanding payments due before the November meeting:

Dan Northcott	£114.50
Lanreath Village Hall	£22
Clerk's October salary/exps	£536
Dunn & Dusted grass cutting	£220
D Hilton	£15
EDF – October invoice (estimated)	£10
Previously approved and o/s	£90.83
<b>Total inc. previously approved</b>	<b>£1,008.33</b>

Bank balances at 30 September as per bank reconciliation and statements circulated to all Councillors. Year-to-date Budget figures had been circulated to all Councillors.

Bank balances as at 7 October: current account £50.55 and deposit account £12,500.

Clerk requested approval for an inter-account transfer of £800.

Cllr Gundry proposed approval of the outstanding payments listed above including one made under Financial Regulations and the requested inter-account transfer of £800. Seconded and agreed.

Chairman briefly went through the budget year-to-date figures highlighting that communal areas grass cutting is likely to go into deficit before the financial year end. There is a sum of £300 which was put aside for D-Day Anniversary celebrations which has so far gone unspent.

#### **14. Draft Budget for 2025/26 – subcommittee for preparation before November meeting**

Chairman proposed that he, the Clerk, and the Vice-Chairman convene via email to prepare a proposed budget for presentation to the November meeting. Vice-Chairman seconded, and agreed.

#### **15. Parish Problems**

Cllr Christiansen reported that the Cornish hedge beside the Church on the junction by the Village Green was overgrown causing a danger to vehicles due to lack of visibility. Cllr Bartram said that he would ask the PCC to consider getting the hedge trimmed back. After some discussion, during which it was expressed that this is a matter for the Church not the Parish Council, it was suggested that if it is deemed a safety issue then the Parish Council may seek to resolve it. Chairman will investigate further and report to the next meeting.

There had been a complaint from a Parishioner about unsightly refuse bins and sacks being left out at the front of properties throughout the week. Councillors discussed how this might be resolved. Chairman agreed to draft a suitable letter for approval by Councillors to be delivered to householders in the Parish. It was generally felt that where possible householders should store all refuse, food and green waste, and recycling containers away from the front of their properties until the appropriate collection days.

#### **16. Any Other Business**

There were concerns raised by two Councillors about the continuing access difficulties along Grylls Park. There is a similar problem caused by parked cars on both sides of the road in other parts of the village. It was suggested that there should be some form of parking restriction enforced throughout the village. Clerk tasked with ascertaining the protocol for

obtaining Highways support for, and funding of, double yellow lines. To report to the next meeting.

There will be a Remembrance Service at Lanreath Church this year, and also one at Pelynt.

**17. Public Participation**

None.

**18. Date and time of next meeting** – Tuesday 19 November at 7.30 pm. Meeting closed at 8.46 pm.